

Saint Paul Catholic Church

Guidelines for the 2023 Mass Intention Book

Offering a Mass for a special intention is a long-standing tradition in the Catholic Church. It is usually considered that special graces are obtained for whom the Mass is said. Masses are offered for many reasons; for the souls in purgatory or in remembrance for someone who is deceased, or someone who is ill or having a special occasion.

Our 2023 Book of Mass Intentions will be opened on THURSDAY, OCTOBER 20, 2022.

Please use the form on the back of this sheet to request your Mass Intentions after reviewing the new guidelines listed below. The form may be dropped off in the church collection basket, at the parish office or email it to info@stpauldamascus.org. Please allow for 5 business days' response.

To accommodate the requests of many PARISHIONERS, only up to five (5) Mass Intentions per household will be allowed in the 2023 Saint Paul Mass Intention Book and only two (2) of those may be Sunday Masses and three (3) weekday daily Masses.

The option of up to five (5) more Unannounced Mass Intentions said by Fr. Rick Gancayco.

A total of ten (10) Mass Intentions will be allowed per household for the year, unless the book fills up for the year and then it will be closed for Mass Intentions.

Please review the general guidelines below before requesting a Mass intention:

- Each parish household is allowed up to 5 scheduled Masses (up to 2 of these can be Sundays).
- Only 1 Mass per day can be prayed for any individual intention.
- A Mass Intention will be reserved in the book with a suggested offering of \$20.00.
- Those unable to visit the office or church may mail or email in their requests along with a check or cash or online payment at <https://stpauldamascus.org/> with the proper offering. Mass Intention Request Forms are available on our parish website, under RESOURCES ->FORMS or in the church narthex or by calling the parish office, 301-253-2027 ext. 101, to request one.
- Requests will be time stamped and will be processed as best possible in order of submission. Submission of the form does not guarantee a Mass Intention for the date requested.
- Masses celebrated on All Souls', Memorial, Veteran's, Mother's and Father's Day will be saved for the intentions of the priest for those specifically honored and remembered. In addition, one Sunday Mass per weekend is offered for the intention of the People of Saint Paul's Parish.
- Church governance requires that only one intention (person) per Mass is allowed. However, for pastoral concerns to better accommodate the needs of the parishioners, we will adhere to the following: Up to two first names with the same last name (i.e. Joseph and Mary Smith) or a family name only (i.e. The Smith Family) will be allowed per intention.
- Unannounced Mass Intentions may be requested and will be prayed by Fr. Rick Gancayco at his personal daily Mass. No date or time will be assigned an unannounced Mass and the names will not be listed in the Saint Paul Bulletin. Mass Intention Cards may be issued for announced and unannounced Masses.

Saint Paul Catholic Church 2023 Mass Intention Request Form

(Less than or up to 5 requests may be submitted on this form. Please print as clearly as possible)

Your Name: _____

Address: _____

Phone: _____

Email: _____

Please refer to the following mass schedule when making your requests:

Weekday Masses: Monday through Friday 9:00am

First Saturday Mass: 9:00am

Weekend Masses: Saturday 5:00pm, Sunday 8:30am and 11:00am

Unannounced Masses: Not assigned a specific date and time.

	Mass Intention	Preferred Date	Alternate Date	Announced or Unannounced	Mass Card?
1st	Living or Deceased? Name:	Day: Date: Time:	Day: Date: Time:		Yes No
2nd	Living or Deceased? Name:	Day: Date: Time:	Day: Date: Time:		Yes No
3rd	Living or Deceased? Name:	Day: Date: Time:	Day: Date: Time:		Yes No
4th	Living or Deceased? Name:	Day: Date: Time:	Day: Date: Time:		Yes No
5th	Living or Deceased? Name:	Day: Date: Time:	Day: Date: Time:		Yes No

Office Only:

Date & Time Received: _____ **Cash Amount:** _____ **Check Amount:** _____ **Processed by:** _____